

NORTHWEST LAW ENFORCEMENT PLANNING AGENCY, INC.

Board of Directors

September 10, 2024

The Board of Directors of Northwest Law Enforcement Planning Agency, Inc. met on Tuesday, September 10, 2024 at 10:00 a.m. at the North Louisiana Forensic Science Building, 1630 Tulane Avenue, Shreveport, LA 71103.

CALL TO ORDER

The meeting was called to order at 10:01 a.m. by Julian Whittington.

ROLL CALL

John Ballance	Julian Whittington
Daniel Haugen*	Schuyler Marvin
Lynn Austin*	Jim Whitman*
Henry Whitehorn	James Stewart*
Kelli Todd	Joey Jones*
Jayson Richardson	Stephen Williams
Stuart Wright	Glen Edwards
Arron Mitchell*	Don Burkett*
Jason Parker	

*Proxy

On roll call: 10 present, 7 proxies, 4 absent. Quorum.

Other in attendance

Laura Fulco, 1 st JDA	Jessica Alexander, 3 rd JDA
Brad Walker, Sabine SO	Alanna Brauer, North LA Crime Lab
Lee Clemons, 26 th JDA	Jeremy P. Edwards, Northwest
Casey Palombo, Northwest	

ADOPTION OF MINUTES

Motion by Schuyler Marvin, second by Jayson Richardson to dispense with the reading of the minutes of the July 9, 2024 meeting and to adopt the minutes. On vote, motion carried.

AUDIT COMMITTEE REPORT

Whittington called on Jayson Richardson to report on the Audit Committee. Richardson reported that a review was completed for FY 2024 (7/1/23 – 6/30/24) and Rozier, McKay, & Willis conducted the review. Richardson called on Jeremy Edwards to report on the review. Edwards stated that in the auditor’s opinion no material modification needed to be made and that there were no findings in

connection with the review engagement. Motion is in the form of a recommendation of the Audit Committee, second by Jason Parker to accept the review as reported. On vote, motion carried.

PROJECT PRIORITY COMMITTEE REPORT

Whittington called on John Ballance to report on the Project Priority Committee. Ballance reported that the committee met on August 8, 2024. The committee reviewed the FY 2023 Justice Assistance Grants (JAG) Funds proposals. The report comes as a motion from the committee, second by Stephen Willaims, to approve the Project Priority Committee recommendations as attached. On vote, motion carried. Representatives of agencies receiving an allocation abstained from voting on their respective programs.

OLD BUSINESS

Whittington called on Executive Director Edwards to present the August 31, 2024 financial report for the agency. Edwards reported the status of each account as shown in the attached financial report. After discussion, motion by Richardson, second by Marvin to adopt the report as attached. On vote, motion carried.

NEW BUSINESS

Whittington called on Executive Director Edwards to report on the available funds. Edwards reported that \$52,051 is available for FY 2023 JJDP and that these funds would be announced at a later date.

Whittington called on Assistant Director Casey Palombo to provide the grant programs report. Palombo provided an update on each funding source, answered questions, and said that if anyone had any questions to contact the district office.

Whittington called on the following agency personnel for status reports of their respective programs:

North LA Crime Lab – Alanna Brauer
3rd JDA – Jessica Alexander

OTHER NEW BUSINESS

Whittington announced the schedule of meetings. Whittington stated the next Northwest Board meeting will be Tuesday, November 12, 2024 at 10:00 a.m. at the North Louisiana Forensic Science Building, 1630 Tulane Ave., Shreveport, LA 71103.

Whittington stated the next Louisiana Commission on Law Enforcement meeting is scheduled for Wednesday and Thursday, September 25 - 26, 2024 at the West Baton Rouge Conference Center, 2750 N. Westport Dr., Port Allen, LA 70757.

There being no further business, the meeting adjourned at 10:14 a.m.

Respectfully,
Casey Palombo, Recording Secretary